



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Tuesday January 7th, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, DESIREE TREMBLAY, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

01-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

02-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

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MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

THAT the Minutes of the regular council meeting December 3rd, 2019 be accepted as written.

Carried

03-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Minutes of the extra ordinary budget meeting December 19th, 2019 be accepted as written.

Carried

04-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake orders 135,240 liters of 35% liquid calcium from the company MultiRoutes at a cost of 0,294 a litre, total cost of \$39,760.56 before taxes. The volume ordered will allow for two complete applications of calcium in 2020.

Carried

05-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

THAT the Municipality of Otter Lake is in favor of the sale of a leased lot to Mr. Marcel Lance as per the MRC Pontiac resolution number 2019-10-21, dossier number TPI 700 321. (Annex A)

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

06-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake give Andrea Lafleur the authorization to apply for three summer students in the Canada Summer Jobs 2020 federal program. The program covers 50% of the students' wages.

Carried

07-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake give Andrea Lafleur the authorization to sign the agreement with Patsy Beaudoin for the position at the skating rink for the winter season 2019-2020, \$375.00 per week.

Carried

08-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the Municipality of Otter Lake adopts the public meeting dates for 2020, 7PM at the municipal hall.

January 7, 2020
February 4, 2020
March 3, 2020

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MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

April 7, 2020
May 5, 2020
June 2, 2020
July 7, 2020
August 4, 2020
September 1, 2020
October 6, 2020
November 3, 2020
December 1, 2020

Carried

09-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake increases the remuneration of employees as per the salary table that was approved by the council and reflected in the 2020 Budget.

Carried

10-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake accepts the modifications to the committees that work on various topics under the municipality's jurisdiction. (Annex B)

Carried

11-01-2020

IT WAS MOVED BY COUNCILOR

ROBIN ZACHARIAS

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AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake authorize the municipality inspector Gabi Morin to issue a building permit for a 32'x32' garage located at 106 Dubeau road cadastre 5 057 007.

Since the Municipal regulations do not define what an adjacent lot is, the municipal council has decided to use the following legal definition below. Since the situation at 106 Dubeau road complies with the below adjacent lot definition, the municipal council grants the permit.

Definition of adjacent lot: refers to all properties that border a property and all properties that would have bordered a property, if they were not separated by a river, private road, railway line, transmission line, pipeline or similar characteristic;

This lot where the garage is to be built is not big enough to build a residence with a septic system and a well. The permit maximizes the space of our territory.

Carried

12-01-2020

Nom(s) des pompiers qui suivront la formation : M Ronnie Vadneau, M Terry Lafleur et Mme Caroline Gagné

Service Agreement with Formarisk SENC

Management of the water rescue training program

Whereas the MRC Pontiac received an offer of service from Formarisk SENC to receive water rescue training for MRC firefighters;

Whereas this type of training must be managed at the regional level because the training is required for all of the municipalities of the MRC of Pontiac;

Whereas Formarisk SENC is recognized as a trainer in water rescue from a watercraft;

Whereas Whereas the Municipality of Otter Lake wishes to train three firefighters in water rescue;

Whereas this training is reimbursable by the financial assistance program for the training of part-time firefighters of the MSP (volet 3);

Whereas only the costs of remuneration and/or travel will be charged to the municipality, and this, according to the municipal policy in force;

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake:

- Authorizes the signing of the offer of service by the director general of the Pontiac MRC for water rescue training for three firefighters from the Municipality of Otter Lake in accordance with the conditions provided for in the agreement.
- Authorizes the public and civil safety coordinator of the Pontiac MRC to coordinate training with the municipal fire departments.

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Ordre du jour / Agenda

In the event that the Minister of Public Security refuses to reimburse this training through its financial assistance program, the municipality agrees to defray the costs of training to the MRC in proportion to its candidates registered for this training.

Names of the firefighters that will take the training: Mr. Ronnie Vadneau, Mr. Terry Lafleur and Mrs. Caroline Gagné.

Carried

13-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake accepts the quote from Draperies Plus for 12 new blinds in the Municipal office and washrooms, the cost is \$3180.00 plus tax.

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay:

Congratulations to the municipal employees, council and the Fire department for their work during the power outage

First Anniversary of the MDJ in Otter Lake February 15th at the rink – Disco on ice 6PM-9PM

50 Plus Valentines party February 15th

Seat #3 Mme Kathleen Gauthier:

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Ordre du jour / Agenda

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Road committee meeting

RA hall rental pricing

Seat #6 M Robin Zacharias:

50 Plus Valentines party February 15th

2019 Outlook tabled Dec. 19th, 2019

Information for Council Members

☒ Building Inspector report

☒ Mayor's report

CISSSO presentation – Difficulties at the Shawville Hospital

Fire Safety by-law at the MRC – Harmonise the burning by-law for the Pontiac

TPI session January 10th in Campbells Bay

Committee with Loisir Sports Outaouais

Climate protection program at the MRC

☒ Firechief's report

☒ Road Foreman's Report

☒ Leslie Park report

Correspondence

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|------------------------|------------------------|
| 1. Rick Lavigne | Planning committee |
| 2. Gerry Philippe | Pontiac Sorting Centre |
| 3. Sabrina Ayres | Seniors program |
| 4. Bernard Roy | Strategic planning |
| 5. Alex Povolotski | Snow plowing |
| 6. Joyce Vadneau Pilon | RA Hall |
| 7. Danielle Newman | FDT grant |
| 8. Annick Lance | User fees arena |
| 9. Mrs. Borkowska | Mural restoration |
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14-01-2020

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ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$83,100.18 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of January 2020.

Andrea Lafleur, Director General

Accounts payables :	83,100.18 \$
Prepaid Invoices :	11,265.43 \$
Elected and Employees Salary :	60,531.42 \$
Total :	154,897.03 \$

Question Period 30 minutes

15-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake purchases a trophy to be presented at the June 13, 2020 Motorcycle Show at the Otter Lake RA. The cost is \$29.99 plus taxes.

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Ordre du jour / Agenda

Carried

16-01-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the meeting be adjourned at 7:55PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General