



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Ordre du jour / Agenda

**Tuesday July 7th, 2020**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:24PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

**ABSENT:** Councilor DESIREE TREMBLAY (motivated)

The Director General ANDREA LAFLEUR is also present.

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### **70-07-2020**

IT WAS MOVED BY COUNCILOR CARLEN LAFLEUR  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: ABSENT
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau: YES
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

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### **71-07-2020**

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

**THAT** the Minutes of the regular council meeting June 2nd, 2020 be accepted as written.

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Ordre du jour / Agenda

Carried

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### **72-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the Minutes of the extra ordinary meeting June 16th, 2020 be accepted as written.

Carried

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### **73-07-2020**

IT WAS MOVED BY COUNCILOR  
AND RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake grants a lease extension to the Leslie Park Foundation. The lease expired March 31, 2020 but the municipality is extending the lease until October 1st, 2020 which will allow the foundation to properly review and obtain a legal opinion on the new lease that will be signed in the near future.

**Note:** Councillors CARLEN LAFLEUR and KATHLEEN GAUTHIER against the resolution

Carried

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### **74-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the Municipality of Otter Lake accepts the quotes from H.P.S. Refrigeration for the materials needed to complete the new ventilation systems in the municipal garage and fire hall. The cost of the garage is \$10,764 plus tax and the cost for the fire hall is \$9,796 plus tax. (Required by the CNESST)

Carried

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## Ordre du jour / Agenda

### **75-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake accepts the quote from Temviron for the installation of the new ventilation systems in the municipal garage and fire hall. The cost of the garage and the fire hall is \$12,100 plus tax. (Required by the CNESST)

Carried

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### **76-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake authorises an expense of \$238.62 to pay the balance between the grant awarded to the 50+ Club for the installation of automatic door openers and the cost of the project at the Raymond Johnston Community Center.

Carried

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### **77-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Municipality of Otter Lake hires a summer student, Brandon Beauregard as recreational co-ordinator. (Canada Summer Jobs)

Carried

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### **78-07-2020**

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IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake names Mr. John O'Malley as our new Road Foreman. Interviews were held on Tuesday June 23<sup>rd</sup>, results were reviewed with council and Mr. O'Malley was selected as the best candidate to fill the position

Carried

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau: Library

Clean up letters

Composter

Seat #5 M Ivan Leblanc:

Mini excavator

Translation

Seat #6 M Robin Zacharias: Composter grant

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**79-07-2020**

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## Ordre du jour / Agenda

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake orders masks for the members of council from the company Plus Guardian Canada.

Carried

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**80-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Municipality of Otter Lake rents a mini excavator from Sunbelt Rentals at a cost of \$4650.00 plus tax to complete ditching on several municipal roads.

Carried

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### **Information for Council Members**

☒ Building Inspector report

☒ Mayor's report

Aid program for small businesses

Planning Advisory committee at the MRC –public consultation Septembre / October

Main street revitalization project

Please vote – Pontiac Journal Readers Choice Awards

☒ Firechief's report

☒ Road Foreman's Report

☒ Leslie Park report

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### **Correspondence**

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|-----------------------|-------------------------|
| 1. Alex Savoie-Perron | Flood zone              |
| 2. Gerry Bimm         | Fireworks               |
| 3. Brian McMahon      | Polish Hills road       |
| 4. Colleen Jones      | Territorial marketing   |
| 5. Mary-Anne Berube   | Water line              |
| 6. Sabrina Ayres      | Emergency fund          |
| 7. Sarah Edge         | Stephens and Clark road |

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8. Service Canada	Canada Summer Jobs
9. Sylvie Thibault	Library opening
10. Bryan Murtagh	Lake level
11. Chantal Lair	Tourism ambassador
12. Maison des jeunes	Youth Coop
13. Scott Lemay	Lease
14. Mont D'Or	Thank you
15. Janet Lafleur	Automatic doors
16. Desiree Tremblay	Thank you

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### **81-07-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$215,389.52 have been proposed.

Signed in Otter Lake, Quebec  
This 7th day of July 2020.

Andrea Lafleur, Director General

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Accounts payables :	215,389.52 \$
Prepaid Invoices :	14,391.85 \$
Elected and Employees Salary :	37,611.19 \$
<b>Total:</b>	<b>267,392.56 \$</b>

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### **82-07-2020**

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IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the meeting be adjourned at 8:13PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General