



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday December 1st, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

143-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc:
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

144-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

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MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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THAT the Minutes of the regular council meeting November 3rd, 2020 be accepted as written.

Carried

- **Dossier** : 00030142-1-84055 (07) – 2020-06-12-34
- **Sous-volet** : Projets particuliers d'amélioration par circonscription électorale (PPA-CE)
- **Résolution numéro** : 145-12-2020

ATTENDU QUE la municipalité d'Otter Lake a pris connaissance des modalités d'application du volet Projets particuliers d'amélioration (PPA) du Programme d'aide à la voirie locale (PAVL) et s'engage à les respecter;

ATTENDU QUE le réseau routier pour lequel une demande d'aide financière a été octroyée est de compétence municipale et est admissible au PAVL;

ATTENDU QUE les travaux ont été réalisés dans l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE les travaux réalisés ou les frais inhérents sont admissibles au PAVL;

ATTENDU QUE le formulaire de reddition de comptes V-0321 a été dûment rempli;

ATTENDU QUE la transmission de la reddition de comptes des projets a été effectuée à la fin de la réalisation des travaux ou au plus tard le **31 décembre 2020** de l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE le versement est conditionnel à l'acceptation, par le ministre, de la reddition de comptes relative au projet;

ATTENDU QUE, si la reddition de comptes est jugée conforme, le ministre fait un versement aux municipalités en fonction de la liste des travaux qu'il a approuvés, sans toutefois excéder le montant maximal de l'aide tel qu'il apparaît à la lettre d'annonce;

ATTENDU QUE les autres sources de financement des travaux ont été déclarées;

POUR CES MOTIFS, sur la proposition de IVAN LEBLANC, appuyée par KATHLEEN GAUTHIER, il est unanimement résolu et adopté que le conseil de la municipalité d'Otter Lake approuve les dépenses d'un montant de \$45,000.00 relatives aux travaux d'amélioration réalisés et aux frais inhérents admissibles mentionnés au formulaire V-0321, conformément aux exigences du ministère des Transports du Québec, et reconnaît qu'en cas de non-respect de celles-ci, l'aide financière sera résiliée.

Adopté

146-12-2020

IT WAS MOVED BY COUNCILOR

VICKY DUBEAU

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AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake orders 135,240 liters of 35% liquid calcium from the company MultiRoutes at a cost of 0,298 a litre, total cost of \$40,301.52 before taxes. The volume ordered will allow for two complete applications of calcium in 2021.

Carried

147-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

THAT the Municipality of Otter Lake purchases additional parts to fix our Firetruck number 225 at a cost of approximately \$4500.00 plus tax.

Carried

148-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake purchases the required parts to replace the transmission in our 2006 International truck at a cost of approximately \$5000.00 plus tax.

Carried

149-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake purchases a transmission jack for the garage now that we have several pieces of large machinery that we are working on. The cost of the transmission jack from House of Contractors is \$1349.00 plus tax.

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Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay: Angel Tree
Xmas decorating contest
Cameras at RA
Virtual tree lighting

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Robin Zacharias: Fence at baseball field
Access to documents

150-12-2020

AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake allows council committee members access to documents that are required for decision making in their respective committees.

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Carried

Information for Council Members

☒ Building Inspector report

☒ Mayor's report

MRC Pontiac budget – rate reduced to 0.13

New website for economic development Pontiac MRC – destinationpontiac.ca

Budget meeting December 15th, 2020

☒ Firechief's report

☒ Road Foreman's Report

☒ Leslie Park report

Correspondence

- | | |
|----------------------|-----------------------|
| 1. Transports Québec | Double vocation roads |
| 2. Will Amos | Broadband fund |
| 3. Darcy Findlay | PHS Athletic |
| 4. Colleen Jones | Resource website |
| 5. Multi Routes | 2021 calcium |
| 6. Mario Barbe | Dogs Escapade Eskimo |
| 7. Mario Barbe | Water beside HWY 301 |
| 8. Bart Hollington | PSDA trail |
| 9. Chantal Lair | Winter trails |
| 10. Sabrina Ayres | MDJ activity |
| 11. Jennifer Quaile | GORA |
| 12. Chakib Ahmimed | MAPAQ info. session |
| 13. Julien Gagnon | Flashing green light |
| 14. Will Amos | 2020 Fall Economy |
| 15. Kari Richardson | Mario Barbe |

151-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$310,306.03 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of December 2020.

Andrea Lafleur, Director General

Accounts payables :	310,306.03 \$
Prepaid Invoices :	17,264.20 \$
Elected and Employees Salary :	36,577.27 \$
Total :	364,147.50 \$

152-12-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the meeting be adjourned at 8:37PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General