



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday October 6th, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

119-10-2020

IT WAS MOVED BY COUNCILOR DESIREE TREMBLAY
AND UNANIMOUSLY RESOLVED
Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur: YES
3. Seat #2 Mme Desiree Tremblay:
4. /Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc:
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

120-10-2020

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

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MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

THAT the Minutes of the regular council meeting September 1st, 2020 be accepted as written.

Carried

121-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Minutes of the extra ordinary meeting September 8th, 2020 be accepted as written.

Carried

122-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Minutes of the extra ordinary meeting September 22nd, 2020 be accepted as written.

Carried

123-10-2020

WHEREAS: The Municipality will be receiving monies in the Road Improvement grant to complete work on Stephens Road

WHEREAS: The Municipality has chosen three truckers to do the hauling:

Stanton	2 trucks	Max. \$3,500.00 before tax
Morin Sand & Gravel	1 truck	Max. \$1,750.00 before tax
Doug Zacharias Ltd	2 trucks	Max. \$3,500.00 before tax

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**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

KATHLEEN GAUTHIER

AND RESOLVED THAT: The Municipality approve trucking of \$8,750.00 before tax to haul the gravel required for the work on Stephens Road. (Suppliers will be paid according to the rates established by the Quebec Ministry of Transport)

Carried

124-10-2020

WHEREAS: The Municipality will be receiving monies in the Road Improvement Grant to complete work on Stephens road

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

IVAN LEBLANC

AND RESOLVED THAT: The Municipality approves the use of 3000 tons of our gravel inventory which is located in Jerry Dubeau's pit to complete the work on Stephens road.

Carried

125-10-2020

WHEREAS: The Municipality will receive monies in the Road Improvement Grant to complete work on Stephens road.

WHEREAS: The Municipality asked Location Bouladier for a price to rent a roller

WHEREAS: The Municipality received the following bid (before tax):

Bouladier: \$395.00 per day

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

ROBIN ZACHARIAS

AND RESOLVED THAT: The Municipality rents a roller from Location Bouladier to complete the work on Stephens Road. (approx. 3 days)

Carried

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Procès-verbal / Minutes

126-10-2020

WHEREAS: The Municipality will be receiving monies in the Road Improvement Grant to complete work on Stephens road

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

IVAN LEBLANC

AND RESOLVED THAT: The Municipality approves the rental of a loader (with operator) from Morin Sand & Gravel at a cost of \$95.00 per hour to load the trucks in Jerry Dubeau's pit to complete the work on Stephens road. (Approx. 3 days)

Carried

127-10-2020

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

DESIREE TREMBLAY

THAT the Municipality of Otter Lake purchases the required parts to fix our Fisher snow plow on our Ford F350 from Twin Equipment at a cost of \$2736.00 plus tax.

Carried

128-10-2020

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

DEISREE TREMBLAY

THAT the Municipality of Otter Lake purchases a sander for the red FORD F550 from Twin Equipment. The cost is \$11,087.00 plus tax, price includes installation.

Carried

129-10-2020

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IT WAS MOVED BY COUNCILOR
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CARLEN LAFLEUR

THAT the Municipality of Otter Lake hires Nathan Masseau to complete a portion of the required high brush cutting on Picanoc road and Belmont road, cost not to exceed \$15,000.00 plus tax. The costs will be covered under the 2020 Road Improvement Grant.

Carried

130-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake authorizes a donation of \$994.00 to GORA to help cover the costs of their water testing on the 4 lakes included in their association. The total cost of the testing is \$1988.00.

Carried

131-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake purchases the required parts to fix our Case backhoe from JR Brisson at a cost of \$9808.45 plus tax.

Carried

132-10-2020

IT WAS MOVED BY COUNCILOR

VICKY DUBEAU

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Procès-verbal / Minutes

AND RESOLVED

THAT the Municipality of Otter Lake grants a lease extension to the Leslie Park Foundation. The lease expired March 31, 2020 but the municipality is extending the lease until November 15th, 2020 which will allow the foundation to properly review and obtain a legal opinion on the new lease that will be signed in the near future. **(Please note that this is the 3rd extension of the lease)**

Carried

The 2019 Mayor's Report is tabled

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur: Mural

Seat #2 Mme Desiree Tremblay:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau: Library

Seat #5 M Ivan Leblanc:

Seat #6 M Robin Zacharias: Boat Wash grant

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

133-10-2020

WHEREAS: The Municipality of Otter Lake applied for a grant to improve our boat wash station located at the municipal garage;

WHEREAS: The Municipality of Otter Lake received notice that our grant application was accepted;

WHEREAS: The improvements to the boat wash station include a hot water pressure washer and the municipality obtained two quotes:

Lou-tec: \$7,566.37 tax included

Hydro-Pompe: \$7,933.57 tax included

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake purchases the hot water pressure washer from Lou-Tec at a cost of \$7,566.37 tax included.

Carried

134-10-2020

WHEREAS: The Municipality of Otter Lake applied for a grant to improve our boat wash station located at the municipal garage;

WHEREAS: The Municipality of Otter Lake received notice that our grant application was accepted;

WHEREAS: The improvements to the boat wash station include a payment system for the boat wash and the municipality obtained two quotes:

SEM Inc.: \$7,088.00 plus tax

Logic Control: \$20,390.00 plus tax

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake purchases the boat wash payment system from SEM Inc. at a cost of \$7,088.00 plus tax.

Carried

Information for Council Members

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☒ Building Inspector report

☒ Mayor's report

Evaluations after 2019 flooding coming soon

Sale for non payment of taxes November 12th

Draw for lease of Québec government property – Info. On MRC Pontiac web site

Amount for government leases – Amounts are to decrease

Movie Night a big success

La Voix – Michaela Cahill – Congratulations

☒ Firechief's report

☒ Road Foreman's Report

☒ Leslie Park report

Correspondence

- | | |
|---------------------|-----------------------|
| 1. Bart Hollington | Ski-doo trail |
| 2. Lynne Lavery | Terry Fox |
| 3. Victor Brunette | Road sign |
| 4. Sabrina Ayres | Sports and leisure |
| 5. Colleen Jones | Territorial marketing |
| 6. MDJ | Activity |
| 7. Chantal Lair | Grant |
| 8. Gerry Bimm | Ski-doo trail |
| 9. Pierre Dufour | Boat wash grant |
| 10. Gouv. Du Québec | Pandemic monies |
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135-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$201,326.09 have been proposed.

Signed in Otter Lake, Quebec
This 6th day of October 2020.

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Andrea Lafleur, Director General

Accounts payables :	201,326.09 \$
Prepaid Invoices :	13,690.93 \$
Elected and Employees Salary :	42,193.01 \$
Total :	257,210.03 \$

136-10-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the meeting be adjourned at 8:40PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General